



**COMMUNITY MIDDLE SCHOOL**  
PARENT TEACHER STUDENT ASSOCIATION

September 2011

Dear Community Middle School Staff,

The CMS PTSA is happy to invite you to participate in its **Mini Grant Program**.

It is our hope that with this program, we can support the CMS community by funding projects that enhance the curriculum and foster educational excellence and innovation. If you have a project or program you would like to offer students and need financial assistance, we encourage you to apply for grant money. We look forward to supporting your inspiring and creative instructional ideas.

The PTSA has budgeted \$4,000 for mini grants this year. We will consider individual, multi-teacher, team, departmental and/or grade level requests. We also welcome applications submitted by student organizations.

**To apply for a grant, you must be a member of the CMS PTSA.** Please complete the Mini Grant Application on the next page and return it to Mr. Dalton by **Friday, December 2, 2011.** Grant requests will be reviewed by the PTSA Executive Board as they are received. Determinations on applications will be made on a rolling basis.

Please visit our website – [www.cmsptsa.org](http://www.cmsptsa.org) – for a downloadable PTSA Membership Form, additional copies of the Mini Grant Application form, or to read about past PTSA Mini Grant recipients.

We look forward to receiving your applications. If you have any questions, please contact Michele Kaish at [casakaish@comcast.net](mailto:casakaish@comcast.net).

Very truly yours,

CMS PTSA Executive Board



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**2010- 2011 Mini-Grant Program Application**

Name:

PTA Member? Y / N \*\*

Amount Requested:

Project Title:

Please describe the project or activity for which these funds will be used. The following points should be included:

- What curricular area does this project/activity enhance? How?
- How many students will benefit from the project/activity?
- If applicable, how will the school community as a whole be served by this project/activity?
- Please include any attachments that will support your request.

Please outline as specifically as possible the funds required: that is, exact costs of materials, shipping and handling, etc. Attach any invoice estimates or catalog pages showing costs of requested supplies. Be as specific as possible!!

**\*\* IF YOU ARE NOT A PTSA MEMBER, FEEL FREE TO ATTACH \$5 MEMBERSHIP DUES\*\***

Please submit this completed application to Mr. Dalton **NO LATER THAN FRIDAY, DECEMBER 2.** Thank you.