

**Community Middle School PTSA
General Membership Meeting Minutes
CMS Commons
November 16, 2011 – 7:00 PM**

Executive Board Members in Attendance: Dawn O'Brien, Allegra D'Adamo, Kelly Perron, Evelyn Turney, Michele Kaish

Call to Order: Dawn O'Brien called the meeting to order at 7:10 PM.

1. *Introduction of 2011-2012 PTSA Executive Board*

President	Dawn O'Brien
Executive Vice President	Kelly Peron
Vice President/Fundraising	Allegra D'Adamo
Vice President/Administrative	Toni Hendry
Vice President/Student Activities	Gina Ochs
Treasurer	Evelyn Turney
Secretary	Michele Kaish

2. *Approval of Minutes of September 15, 2011 General Membership Meeting – Dawn O'Brien*

- a. Minutes were approved as presented.

3. *Treasurer's Report –Evelyn Turney*

- a. Audit for the 2010-2011 has been completed. Lori Bianchine, Jeanne Fanelli and Patricia Ciolfi certified that they reviewed the accuracy of the financial books and records of the PTSA.
- b. Financial Update
 - i. CMS PTSA has \$21,000 in receipts for the year – mostly from Book Fair.
 - ii. First major expense of the year was a gift to the IRLA Department. Books were purchased that support the curriculum in the amount of \$8,454.
 1. Deirdre Bova thanked the PTSA for the book purchase.
 - iii. Panther Wear expenses of \$3,219 were necessary to increase inventory for the start of the school year. To date, there has been \$2,718 in clothing purchases.
 - iv. JWAC receipts are \$5,750 (down from last year). Donations are slowly coming in.

4. *Fundraising Report – Allegra D'Adamo*

- a. Just Write A Check (JWAC) campaign is moving slowly. Current receipts of \$5,750 compare to \$8291 last year. Members of the CMS community are asked to contribute as generously as their budgets allow.

5. *Principal's Report – Gerard Dalton*

- a. Teachers and Supervisors are being encouraged to apply for Mini Grants.
- b. Thank you to the PTSA for the purchase of books that support the IRLA curriculum.
- c. Thank you to the PTSA for the Scholastic Dollars from the Book Fair. Dollars will be redeemed by the Media Center.

6. *PTSA Committee Chair Reports*

- a. Membership – Dawn O’Brien presented for Toni Hendry
 - i. There are currently approximately 400 PTSA members, down for the year. .
- b. Book Fair – Nan St. Amour
 - i. Book Fair was successful. Profit was approximately \$2,800, a 10% increase over last year.
- c. Panther Wear – Dawn O’Brien presented for Nancy Mann.
 - i. Orders are being filled.
- d. Directory – Dawn O’Brien presented for Tracey Sugar
 - i. Questions about who should be included in the directory have delayed production.
 - ii. Directories should be going out soon.
- e. Site Based Committee – Dawn O’Brien
 - i. The Site-Based Committee is working to bring parent volunteers into the school to assist teams/teachers.
- f. Mini Grants – Evelyn Turney
 - i. To date, 3 Mini Grant applications have been approved:
 1. \$122 to Rebecca Saba for the purchase of science magazines.
 2. \$217 to Rebecca Saba for the purchase of non-fiction reading materials and noise-cancelling headphones to be used during Flex.
 3. \$1,024 to Megan Hayman for the purchase of 10 Kindles.
- g. Reflections – Dawn O’Brien presented for Susan Schwartz and Annette Briffa
 - i. Theme is “Diversity Is...”
 - ii. Deadline is today. Deadline for submissions to state PTA is December 5th.
- h. Athletes for Action – Dawn O’Brien
 - i. More than 200 lbs. of candy was collected and donated to the Crisis Ministry of Trenton after Halloween.
 - ii. Future projects include letter writing to troops for the holidays and working with Special Olympics.

7. *General Discussion/Call for New Business*

- a. None.

Business portion of the meeting adjourned at 7:30 PM.

8. *Parent Program - IRLA at the Middle School Level: What Parents Need to Know*

- a. Deirdre Bova (Language Arts Supervisor) and Cindy Mershon (Teacher Resource Specialist for Literacy – Grades 4-8) presented.

Signed,

Michele Kaish
Secretary