

*Community Middle School PTSA  
General Membership Meeting Minutes  
9/28/10*

*Call to Order:* Catherine Foley called the meeting to order at 9:35 AM and introduced the board members.

- 1) *Approval of Minutes:* Minutes from 5/13/10 meeting were distributed. Linda Kerins made motion to approve. Carolyn Demuth seconded the motion.
- 2) *Treasurer's Report:*
  - a) Evelyn Turney indicated that the 2009-2010 Audit was complete and all of the last year's financials were in order. Linda Kerins made a motion to approve the audit. Melissa Magid seconded the motion. Audit was approved unanimously by the membership.
  - b) Evelyn Turney reviewed the 2010-2011 budget. Melissa Magid made a motion to approve the budget. Nan St. Amour seconded the motion. Budget was approved unanimously by the membership.
- 3) *JWAC:* Dawn O'Brien described the Just Write a Check campaign and thanked Flint Lane for folding, stuffing and providing the envelopes for the JWAC mailing.
- 4) *PTSA Liaison Report:* Catherine introduced Pat Lepore
  - a) Pat thanked PTSA for providing food at the first faculty meeting
  - b) Back to school nights went well: Debriefing today with teachers and parent survey to go out soon
  - c) School pictures this week with retakes in November
  - d) 8<sup>th</sup> grade field trip 10/8
  - e) Parent-teacher conferences 10/21 and 10/22 (half days); teams to offer evening meetings as well
  - f) STARS fundraising sale 12/10; confirmed no conflict with PTSA activities
- 5) *Student Council Representatives Report:* Miriam Li, President
  - a) Elections in process
  - b) 6<sup>th</sup> grade bonding event to come
  - c) Halloween dance
- 6) *PTSA President's Report:* Catherine Foley thanked all of the volunteers who helped out over the summer and the first days of school
  - a) New website: cmsptsa.org set up by Greg Smith and Evelyn Turney: thanks to both of them for all of their help
  - b) District in the process of going paperless.
    - i) No flyers will be sent home through the backpacks, so PTSA is collecting names for email blasts to disseminate information about school, PTSA and community events.

- ii) PTSA has increased the number of email addresses in our distribution list from roughly 250 to over 800. Please provide your address if you have not already so that we may keep you informed.
- c) 10/18: Mercer County PTA Parent Education Night: Gang Awareness, Suicide Prevention, Bullying . Check website for details.
- d) 11/17: Joint PTA/PTSA meeting at High School South on Gender Differences presented by Dr. Leonard Sax. More information to come.

7) *Committee Chair Reports:*

- a) *Athletes for Action:* Dawn O'Brien: Activities involving students in community service
  - i) 75 members so far; membership form online
  - ii) Post-Halloween, committee will be collecting candy to distribute to hospitals
  - iii) Food donations for Plainsboro Pantry
  - iv) Mitten & hat drive
  - v) Work with Princeton Sports to find sports buddies for children with special needs
  - vi) Work with legislature to ban outdoor smoking at children's activities
  - vii) Coordinate CARE packages to troops
- b) *Book Fair:* Anna Gostomski: 10/11-10/15, 7:30-2:30; Th until 5
  - i) Set up to take place 10/8
  - ii) Each student will receive a form with the date their class will visit the fair
  - iii) As soon as a schedule has been set up, Anna will email volunteers for 1 ½ hour shifts
  - iv) Be sure your child knows his/her locker number because there will be a locker lottery every morning during that week
- c) *BoxTops & McCaffrey's Receipts:* Linda Kerins:
  - i) The PTSA receives 10 cents for every BoxTop . We have collected 850 to date.
  - ii) McCaffrey's gives back 1% of total purchases to the PTSA.
- d) *Membership:* Toni Hendry:
  - i) PTSA has 561 members, 12% more than we had at the end of last year. To date, 88 teachers have joined.
  - ii) We qualify for four NJPTA Awards: Early Bird, White Oak, Membership Standing Award and Red Oak.
  - iii) Thanks to all volunteers for their help during first days of school.
  - iv) Volunteers must be PTSA members for liability purposes.
  - v) So far, we have raised \$937 for Outdoor Education Fund.
- e) *Night Owl:* Gina Ochs: 11/12, 6-11 PM: Hosted by PTSA and CMS; looking for parent volunteers

- f) *North/South Tailgate*: MaryEllen Murphy: 10/16, Noon at HSS; Game starts at 2 PM
    - i) Music, food, face painting, raffle prizes
    - ii) Anna Gostomski to provide large tent
    - iii) Tickets \$6; forms available online
  - g) *Pantherwear* : Nancy Mann: Clothing still available. We did very well at BTSNs.
  - h) *Reflections*: Suparna Mahableshwarkar and Uma Shankar:
    - i) Theme: Together We Can
    - ii) 11/24 submission deadline
    - iii) Sign up sheet in main office
    - iv) Art and music teachers will publicize competition to encourage student participation.
  - i) *Teacher Appreciation*: Mara Pugliese: Thank you to all volunteers who help provided refreshments at the first faculty meeting.
- 8) *Call for New Business*: Donna Nini has moved to HSS as Assistant Principal; CMS interviewing for replacement. Also, Sandy McGonigal will be moving to Central Office.
- 9) *Parent Program*: Meet the New CMS Administrators: Gerard Dalton & Shauna Carter
- 10) *Next PTSA Meeting*: 11/30, 9:30 AM: Curriculum for the 21<sup>st</sup> Century Learner
- 11) *Adjournment*: Meeting adjourned at 10:45 AM (Gina made motion & Anna seconded)

Signed,

Allegra D'Adamo  
Secretary

Community Middle School PTSA

Community Middle School PTSA FINANCIAL REPORT - 2010-2011	ACTUAL 2009-2010	ACTUAL 8/1 TO 9/28	BUDGET	BUDGET vs ACTUAL
<b>BEGINNING CHECKING ACCT BALANCE</b>	<b>16,860</b>	<b>22,095</b>	<b>22,095</b>	
<b>RECEIPTS:</b>				
Donations - Corporate (McCaffrey's & Box Tops)	207	-	225	(225)
Donations - HS Scholarship Fund	570	567	750	(183)
Donations - United Way & US Trust	901	170	850	(680)
Donations - Outdoor Education		928	-	928
Membership Dues -Local Portion- \$1.50 per member	752	813	788	26
Membership Dues -NJ/National -\$3.50 per member	1,754	1,897	1,838	60
Fundr - Book Fair - Fall	10,170	-	10,250	(10,250)
Fundr - JWAC	11,580	1,485	11,500	(10,015)
Fundr - Magazine Sales	-		-	
Fundr - Panther Wear	4,888	5,619	6,500	(881)
Program - 8th Grade Dance	3,095	-	3,100	(3,100)
Program - Holiday Shop	1,447	-	-	-
Program - Night Owl			1,000	(1,000)
Program - North South Tailgate	1,295	-	1,300	(1,300)
Program - Student Directory	1,555	-	1,600	(1,600)
Program - Summer Reading	1,392	-	1,400	(1,400)
Program - Talent Show	1,739	-	1,700	(1,700)
Interest Income	14	1	10	(9)
<b>TOTAL - RECEIPTS</b>	<b>41,358</b>	<b>11,480</b>	<b>42,810</b>	<b>(31,330)</b>
<b>EXPENSES</b>				
Donations - Gift to CMS	7,440		15,000	(15,000)
Donations - HS Scholarship Fund (WWP)	1,000		1,000	(1,000)
Donations - Minigrants	669		2,000	(2,000)
Donations - Other (Post Prom, MCPTA, Memorials)	300	-	300	(300)
Donations - Outdoor Education		770	-	-
Donations - Sunshine Fund		-	750	(750)
Membership Dues Pd Out to NJPTA -\$3.5 per mem	1,754	-	1,838	(1,838)
Membership Dues -Mercer Co. Council PTAs	95	-	95	(95)
Fundr - Book Fair - Fall	7,338	-	7,400	(7,400)
Fundr - JWAC	930	690	950	(260)
Fundr - Panther Wear	3,918	5,246	5,500	(254)
Program - 6th Grade Ice Skating	100			
Program - 7th Grade Year End World Cup	180		200	(200)
Program - 8th Grade Cameo	520	140	740	(600)
Program - 8th Grade Dance	1,898		2,000	(2,000)
Program - 8th Grade Salute	587		600	(600)
Program - Holiday Shop	1,432		-	-
Program - Hospitality	623	117	650	(533)
Program - Newcomer's Orientation	264	254	400	(146)
Program - Night Owl			1,000	(1,000)
Program - North South Tailgate	942		950	(950)
Program - Parent Program	400		400	(400)
Program - Staff Appreciation	1,446	61	1,500	(1,439)
Program - Student Directory	1,337		1,400	(1,400)
Program - Student programs	775	1,550	1,550	-
Program - Summer Reading	1,219		1,225	(1,225)
Program - Talent Show	225		250	(250)
General - Bank Charges	30		50	(50)
General - Conferences	385	135	225	(90)
General - CPA Fees	-		125	(125)
General - Insurance	129		150	(150)
General - Plaques	-			-
General - Postage		42	70	(28)
General - Registration/Incorporation Fees	60	110	200	(90)
General - Supplies	127	30	400	(370)
General - Website		460	460	-
<b>TOTAL - EXPENSES</b>	<b>36,123</b>	<b>9,605</b>	<b>49,378</b>	<b>(40,543)</b>
<b>NET INCOME/(LOSS)</b>	<b>5,235</b>	<b>1,875</b>	<b>(6,568)</b>	
<b>ENDING CHECKING ACCT BALANCE</b>	<b>22,095</b>	<b>23,970</b>	<b>15,527</b>	
Executive Board Approved	9/28/10	Date		
General Membership Adopted	9/28/10	Date		